

DEED OF DECLARATION OF BYE LAS (in Short, known as DEED).

THIS IS A DEED OF DECLARATION OF BYE-LAWS evidencing the formulation of a SERVICE ORIENTED ASSOCIATION comprising of STUDENTS/OLD STUDENTS of the College, known as "S.K.B.R.C." functioning at Amalapuram of Dr BR Ambedkar Konaseema District, Andhra Pradesh for fulfilment of the 'OBJECTS' enunciated INFRA.

1. DEFINITIONS.

(a) "Member" means, any student who studied in the SKBRC, Amalapuram, a renowned Educational Institution, functioning since 1951 in any PERIOD who gets enrolment by making the 'prescribed subscription' and opting for Membership in the aforesaid Association subject to the terms and conditions laid down therefore

(b) "LIFE MEMBER" means, any ELIGIBLE person of the Student community, aforesaid, by making a 'lump sum payment' prescribed there under

(c) "ANNUAL MEMBER" means; any eligible person can become "Member of the Association FOR the Year " by making a SUBSCRIPTION prescribed there under/-.

(a) "GENERAL BODY" means, the BODY constituting all classes of Members, viz., either Life Member or Annual Members, as the case may be.

(e) "EXECUTIVE COMMITTEE" means the BODY which comprises of the 'Members', who are nominated initially at the inception of the Association, by the Members, who opted to be the Members at the formation stage of the Body by majority vote'; and 'ELECTED BY THE MEMBERS AT GENERAL BODY MEETING IN SUBSEQUENT PERIODS of its functioning.

(E) "VIDEO CONFERENCE "(or otherwise known as VIRTUAL MODE) means "establishing a-link through a SATELLITE or other technological means in order to be able to see or be seen on a television screen and communicate through & VOICE.

(g) "Digital signature" means the definition attributed to it in Section 2 of the INFORMATION TECHNOLOGY ACT, 2000".

2. 1. MAIN OBJECTIVE:

To bring back Gloriy of Yester Years to our Alma mater SKBRC working in tandem with college GB & Faculty

2.2. ANCILLARY OBJECTIVES.

i) To enhance employability of the students & preparing them job ready
By setting up a skill Development Center in the college campus..

li) To help college management start new courses , programs in tune with the times

lii) To help faculty improve their academics

IV) To organise events that may augment student's overall development

V) Any other activity in agreement with main objective and duly endorsed by AGM

2.3 The name of the Association shall be "GLORIOUS SKBRC ALUMNI ASSOCIATION" and its Registered Office shall be located at "Skill Development Center , D Ed building,SKBR college,"AMALAPURAM " and until otherwise decided and it can be Shifted by means of consent of the Members to other places.

2.4. DATE OF COMMENCEMENT:

The date of commencement of the Association is the date of adoption of this deed , Viz.. 2nd day of September, 2023.

3. ELIGIBILITY CRITERIA OF MEMBERS

I. Any person studied for any period in SKBRC is eligible to subscribe for membership

- a) Life member : Any eligible person can become **life member** of the association by paying ₹10K
- b) Annual member : Any eligible person can become a member of the association by paying Annual subscription of ₹500 .membership register shall be kept open for one month in May to facilitate eligible members pay annual subscriptions and renew their memberships.
- c) An **Annual member** can become a **Life member** by remitting the balance amount **before expiry of Annual subscription that is 30 April of each year**
- d) Life members and Annual members shall have voting rights

II All present & past faculty are eligible to be honorary members of the Association

- a). No membership fee will be payable by honorary members.
- b) Honorary members are not eligible to become EC member

4. EXECUTIVE COMMITTEE.

Executive Committee consisting of 11 members with different functional duties shall manage the organisation's activities as described in more details under article 5.

4.1. The first Executive Committee is nominated at this initial stage by signatories of this deed .

4.2. A third of EC members representing Alumni members (presently 9) shall retire every year-and are eligible for reelection.

4.3 Two members one each from College Governing Body & college faculty shall be co-opted in to EC.

4.4 Tenure of Co-opted members shall be one year. But are eligible for renomination by their respective authorities .

5. CONSTITUTION OF THE EXECUTIVE COMMITTEE(In short, E.C):

- (a) chairperson & CEO
- (b) secretary & Director skill Development Center
- (c) Treasurer & Director Finance.
- (d) Director & academic adviser (science and Technology)
- (e) Director & academic adviser (Humanities)
- (f) Director(Cultural & sports activities)
- (g) Director Placements , personality Development
- (h) Director college beautification
- (I) Director NRI coordinator
- (j) Director GB coordinator (G.B Nominee)
- (k) Director Faculty coordinator (Faculty nominee);

6. The first E.C' shall be as under

a)CHAIRMAN & CEO.	Dr Raghav Dutt Mulukutla
b) secretary &. Director Skill Development Center	Sri GPC Prabhu
c) Treasurer & Director Finance	Sri Gollakota Kambabu
d)Director & Academic Adviser science and Technology ..	Prof Janiki Ram
e) Director & Academic Adviser Humanities. .	Dr. CV Narasimham
f) Director Sports & culture	Sri. Ch Subbu Ram
g) Director Placements & personality development	Sri Akella Raghavendra
h) Director College Beautification.	Smt Sita Gopi
i) Director NRI coordinator.	Dr. Varanasi Pushkar Rao
j) Director GB coordinator	Sri. Datla Satyanarayana Raju
k) Director Faculty Coordinator	Sri. Nukala Srinivas

7. DUTIES AND FUNCTIONS OF THE EXECUTIVE COMMITTEE (E.C).

7.1. CHAIRMAN: The CHAIRMAN is the CHIEF EXECUTIVE OFFICER OF THE ASSOCIATION and govern the affairs in order to attain the objects for which the organisation came into existence. in consultation with the other Members of the E.C aforesaid and the Chairman may delegate, some responsibilities or authority to the any other MEMBERS OF THE E.C. of his choice as and when needed and

7.2. The chairperson shall also discharge specific functions listed below.

- (a) The chairperson shall preside over the meetings of the EC and also General Body.
- (b) To review together with the EC' all the aspects of the "objects/activities being implemented by the Association.
- (c) He shall supervise generally all the affairs of the Association.
- (d) He is authorised and empowered to sue or to be sued on behalf of the Association.

7.3 Secretary & Director Skill Development Center :

He is otherwise known as "secretary" of the Association and he shall be the Executive Officer of the Association and shall carry out the TASKS DELEGATED TO him by these PRESENTS and shall assist the CHAIRMAN to ensure proper and smooth administration of the affairs of the Association. He shall also exercise the specific functions of the Association as listed below.

- (a) He shall correspond on behalf of the Association and keep in his custody all the, receipts, account books etc. and he shall also be In-charge of all internal administrative functions of the Association
- (b) He shall convene meetings of the E.C/General Body and he has to see that the resolutions are passed at various meetings are Implemented
- (c) He is authorised and empowered along with the Chairman to execute all the Deeds and other documents on behalf of the Association.

7.4. DIRECTOR FINANCE

- i) He is otherwise known as "Treasurer" of the Association and he shall be custodian of the CASH BALANCES OF THE ASSOCIATION. held on HAND and at BANK
- ii) He shall, with the prior approval of the Executive Committee establish, put in place and manage and maintain the record of all the receipts and payments and ensure regular maintenance and preparation of necessary books of accounts. records or registers that are necessary to ensure proper and correct accounting.
- iii) He shall prepare the receipts and payments accounts, income and expenditure accounts and also Statement of Affairs of the association at such intervals and on such dates, sought for by the E.C
- iv) He shall act in accordance with the instructions issued to him by the CHAIRMAN and ensure a harmonious and congenial working ambience with a cooperation to other members of the E.C.
- v) All payments will be through bank only . Cheques shall be signed by 2 EC members treasurer & secretary or any other member authorised by EC

7.5 DIRECTOR ACADEMIC Adviser science & Tecnology :

- I) He will identify academic & skill sets programs pertaining to science and technology and help Director Skill Development Center implement them.
- II) He will evaluate the progress of those programs

7.6 DIRECTOR ACADEMIC ADVISER Humanities :

- I) He will identify academic & skill sets programs pertaining to Humanity and help Director Skill Development Center implement them.
- II) He will evaluate the progress of those programs

7.7 DIRECTOR CULTURAL & SPORTS :

He shall be INCHARGE of all CULTURAL AND SPORTS ACTIVITIES e will implement the events approved by EC or GB with the help of other EC members

- I) He will conceive events in the realm of Sports and Fine arts and present for the approval of GB, EC
- II) He will scout for sponsors for those programs with the help of other EC members and execute

7.8 Director personality Development & placements

- I) He will identify a bunch of students with the help of faculty and train them acquire debating , Elocution, Essay writing Skills by setting up a club in the college
- II) He will conduct programs to inculcate book reading
- III) He will develop relation with potential employers and conduct job melas in college with the help. of other EC members

7.9 Director college Beautification

- I) He / She will endeavour to beautify the college campus involving volunteer from students & faculty especially botany dept.

7.10 Director NRI coordination :

As you all know the Alumni are living different parts of the Globe. There is a need to keep them all informed of our activities and post the progress made from time to time.

As and when they visit India encourage them visit college campus to seek their ideas to refine the projects in progress.

7.11 Director coordination with College GB:

This Alumni Association is looking for a cordial relationship with GB. We continuously seek their cooperation to fulfil the objectives . Director coordination GB shall be a bridge between us.

7.12 Director coordination with Faculty:

This Alumni Association perceive a great role for Faculty in mentoring the students for a bright future. We anticipate a continuous feed back on our programs and their yield.

Director coordination Faculty shall throw light and help us make to our destiny fast.

8. VACANCY OF THE OFFICES OF THE E.C. :

In case of 'vacancy arising in any of the Members of the E.C., due to any reason, such VACANCY shall be filled up by CO-OPTION by the E.C., subject to the approval of the GENERAL BODY which would meet at the prescribed Ex intervals of time.

9. REMOVAL FROM THE OFFICE OF THE E.C.

Any individual holding an Office of the e.c. may be removed or expelled from such office and the associated privileges, if the commissions or commissions on the part of such Member. in the opinion of the Majority of the E.c. are found to be detrimental or are likely to cause damage to the reputation or goodwill. or tranquillity in the affairs of the association or found to be or likely to damage the interests of the Association in general.

10. MEETINGS OF The E.C.:

Shall meet at least once, in every two months to consider the activities of the ASSOCIATION and any other thought necessary for achieving the 3 objects of the Association.

11. NOTICE OF THEM MEETING OF THE E.C.:

The Director (Academics), who is otherwise known as SECRETARY shall send a Notice, of the meeting containing the AGENDA for the meeting at least SEVEN DAYS PRIOR TO THE DATE OF THE MEETING. The mode of Service of such notice may be either the conventional notice on PAPER or by electronic mail or any other mode, made possible by the COMMUNICATION, TECHNOLOGY. In the case of an ADJOURNED MEETING HOT exceptional circumstances, a Notice of shorter duration may be sent.

12. QUORAM: Quorum of any meeting shall be THREE. if the quorum is not present at any meeting within thirty minutes from the scheduled time, the commencement of the meeting, the same shall be adjourned to the third day from, the date of the meeting. In case there is NO QUORUM at the adjourned meeting within thirty minutes from the scheduled time for the commencement of such adjourned meeting, the number of members present within thirty, minutes from the commencement of such adjourned meeting shall be the QUORUM FOR THE MEETING.

13. RESOLUTIONS BY CIRCULATION.

(a) Any RESOLUTION, which otherwise would have been passed at a meeting at the E.C may be passed by circulation of the resolution among the Members of the E.C. and by obtaining his consent there to. The date by which a majority of the members approve the resolution shall be deemed to be the date of approval of the resolution. It is however provided that the passing of a resolution by circulation shall not be reckoned in as a regular meeting of the E.C. for the above purpose and the same hall be treated as an 'urgent meeting' of the E.c.

14 MEETINGS OF THE GENERAL BODY.

- (a) The General Body shall meet at least once in every year before the end of April month following the closure of each financial year/accounting year. The Purpose of the meeting shall include. apart from any other matters **thought tit., the following by motion** -
- (b) Consideration and adoption, if found fit of the secretary & Director (sDC) 's Report on the affairs of the Association, Receipts & Payments account, Income & Expenditure account, "statement of Affairs of the Association prepared till the closure of 31st day of March, of such year in which the meeting is held.
- (c) APPOINTMENT OF statutory AUDITOR till the conclusion of next General Body meeting and fixation of their remuneration
- (d) Consideration and ratification, if found fit, of the Sale, conversion or disposal of any assets of the Association.

15. Notification procedure for AGM or Extraordinary General body meetings.

Secretary & Director, Skill Development Center shall send notify the meeting in the web pages of Alumni Association 14 days before the scheduled date with details of Agenda. A link will be provided to facilitate their participation in virtual meeting notice of shorter duration may be sent. Proceedings of the meeting in a video form or report will be published in web pages of the Association for a month and removed later.

16. QUORUM OF THE MEETING.

The QUORUM for General Body meeting, whether ordinary or extraordinary, shall be 15; Presence of 7 participate in such VIDEO CONFERENCE within thirty minutes from the scheduled time for commencement of such meeting . Failing which the same may be adjourned and the number of members, who responded within thirty minutes, may shall be the QUORUM FOR THE MEETING OF GENERAL BODY.

17. PRESIDENT OF THE MEETING OF GENERAL BODY.

The "chairman of the E.C. shall be the PRESIDENT of every meeting of the General Body and in the absence of the CHAIRMAN for any reason one of the Members of the e.c. shall be chosen as President by the Member of E.C. The Resolutions shall be passed at the majority VOTE as expressed by VOICE VOTE WHO PARTICIPATED IN VIDEO CONFERENCE AND THE MINUTES OF THE MEETING be recorded IN MINUTES BOOK by the Director (Academics).

18. EXTRAORDINARY MEETING OF GENERAL BODY.

Apart from the annual meeting, specified above, a meeting of the General Body shall be convened at the written request of equalling ONE-THIRD of the membership of the Association and such request for convening the meeting shall be given to the Director(Academics) and upon receipt of such notice, he shall convene the meeting within thirty days from the receipt of the request and all the provisions as applicable to the General Body meeting, are applicable MUTATIS MUTANDIS to every Every Ordinary a Meeting.

19. FORMATION OF SUB COMMITTEES.

The E.C. may appoint committee/ SUB COMMITTEES. as the case may be, for specific purposes so as to facilitate smooth administration of the Association on such terms and conditions thought fi by it and any Member of the Association may be nominated to such COMMITTEE OR SUB COMMITTEE and the Chairman and the Director (Academics) shall be the ex-officio members of such Committees/sub committees/ who may formulate the procedure for the meeting and consideration of business. Such Committees or Sub committees shall function under the guidance and control of the E.C.

20. ACCOUNTING YEAR:

The accounting year of the Association shall be the year commencing from the first day of April of every year and shall close on the 31st day of March of the succeeding year.

21. ACCOUNTS AND AUDIT.

The accounts of the Association shall be audited by a Chartered Accountant appointed, in the manner, aforesaid and a report of such audit shall be placed before every general body meeting for its consideration and adoption, if found fit.

22. Any Member of the Association, with the prior written permission of the E.C., inspect the books of account of the Association during the working hours of the office of the E.C. The E.C. shall not grant permission to any Member of the association, more than one time during the period of one year. The e.c. may for valid and genuine reasons, deny, permissions for such inspection. However, the reasons for such refusal shall be communicated to such member seeking permission.

23. BANK ACCOUNTS.

The General Fund and other monies of the Association shall be deposited or invested in any Commercial or Nationalised Bank as may be approved by the E.C. and the accounts shall be operated by the Treasurer and Secretary, of the E.C. An amount of Rs.5.000/- or any other amount, as decided by the E.C. may be held in cash by the DIRECTOR (FINANCE), who is known as Treasurer for CURRENT/contingent expenses.

24. PROCUREMENT OF FUNDS & UTILIZATION.

24.1. The E.C. may accept and receive any donation, contribution request, grant-in-aid or assistance, subscriptions in cash or in kind including any property from any person, body of persons company, corporation, charitable institutions, Ends on such term and Conditions as the E.C. may think fit.

24.2. The funds so raised shall be utilized only for the purpose of carrying out the objects of the Association and other activities which are incidental and necessary to any one or more of the objects of the Association as the E.C. may decide from time to time. They are also empowered to incur CAPITAL EXPENDITURE such as Acquisition/construction of buildings etc. from out of CORPUS of the Association and or income of the Association. The EC. Liberty to raise CORPUS FUND from the above persons/entities as per the terms and conditions laid down by the E.c.

24.3. The E.C. shall do all act and activities which are conducive and incidental for carrying on the objects as referred to above with regard to procurement of funds/utilisation thereof, subject to ratification by the general Body at the annual General Body meeting which may be held ask per the methodology prescribed above.

25. BORROWINGS :

Borrowings may be made, considering the feasibility of such borrowing and the capacity of the Association for re- payment thereof, for attainment of the objects of the Association. on

such terms and conditions approved by at least two-thirds majority of the Members present at a meeting of the E.C.

26. INVESTMENTS:

The funds of the Association, not immediately required for deployment, shall be invested in such forms as approved under sec. 13(1) read with Sec.11(5) and any other relevant provisions of the Income tax Act and/or as per the provisions contained in any analogous enactment, connected with the FUNCTIONING OF THE CHARITABLE ORGANISATIONS Service Oriented organisations in the Country.

27. COMMON SEAL.

The Association may have a common seal as approved by the E.C. The Seal shall be under the control of the Director Skill Development Center, who is otherwise known as Secretary and shall be affixed on all such documents or papers as determined by the E.C. from time to time.

28. INDEMNITY:

Members of the Association, its employees, retainers, consultants, representatives or any one engaged in attaining the OBJECTS of the Association, shall at all times, be eligible to be indemnified against any action or claims on them for all acts done in good faith and for all such expenses, costs incurred with discharging his functions as such.

29. MOTIVES AND ACTIVITIES OF THE ASSOCIATION.

It is hereby declared that the activities of the Association are to be carried out without any profit motive, notwithstanding any incidental accretion or profit that may accrue or arise, as a result of such activities.

30. ADJUDICATION OF DISPUTES.

In case/any dispute in any matter relating to the affairs of the Association among the members of the Association, or in the interpretation of these regulations, such disputes referred to one or more Arbitrators as agreed upon by the parties to the dispute for adjudication and the AWARD of such ARBITRATION shall be binding on all the parties to the DISPUTE.

31. JURISDICTION.

The Jurisdiction for any action by or against the Association, in any matter requiring the adjudication of any authority, including any COURT OF LAW, TRIBUNAL, shall, always be at AMALABURAM, unless and otherwise such JURISDICTION is determined by a STATUTE or any Rules framed thereunder.

33. AMENDMENTS:

(a) Any amendments to the Rules of the Association with respect to (1) change of the objects of the Association, may be made by a SPECIAL RESOLUTION passed by the General Body.

(b) Special resolution for the purpose of sub-clause(a) above means a resolution passed by a majority of the members present at the VIDEO CONFERENCE convened for the purpose, the quorum for which is three-fifths of the total members of the total members of the Association. The Notice for such a meeting shall be given at least fourteen days before the date of the meeting, exclusive of the date of dispatch of the notice and the date of meeting and specifying the intention to propose the resolution as special resolution.

(c) Any other amendments to these RULES& REGULATIONS of the shall be made by the General Body by an ORDINARY resolution passed by not less than one- half of the Members present and voting at the Video Conference.

(d) The Members, consistent with the foregoing objects, powers and restrictions may make such arrangements, draw up such schemes and frame such rules, regulations or bye-laws as he or they shall in his/her/their uncontrolled discretion think fit for the administration of the Association, hereby constituted may amend, alter or repeal any of the said arrangements, schemes or rules as may be consider necessary consistent with the OBJECTS of the Association, subject to the concurrence of the Commissioner of Income tax or any other concerned authority under Direct Tax Laws and/or any other Central/State Act.

34. RESTRICTION ON POWERS ETC.

If any of the foregoing clauses relating to the power, functions and other matters governing the association are likely to be contrary or inconsistent with any provision of law relating to PUBLIC CHAITABLE INSTITUTIONS/ SERVICE ORIENTED INSTITUIONS/ASSOCIATIONS. entitled to exemptions or concessions under any tax laws more specifically under sec. 10 (23c) etc) or Sections 11 to 13 of the Income tax Act, as of now or as may be amended from time to time, such powers will be treated as not forming part of these PRESENTS so as to conform to the requirements of the SUCH LAWS.

35. APPLICABILITY OF A.P. STATE COOPERATIVE SOCIETIES ACT.

All other aspects. if any, which are not covered by this Deed, the provisions of the Andhra State cooperative Societies at shall govern the Association.

36. REGISTRATION OF THE ASSOCIATION:

The Association may apply for the Registration with the Income tax Department as a NON PROFITABLE CHARITY ORIENTED ORGANISATION under Sec.12AA and Sec.80G of 1.T. Act, 1961 and also the Ministry of Home affairs under the FCRA for registration to receive foriegn contribution and also to get such registration under the provisions of any other Act enacted by the State/ Central Govt.

37. WINDING UP:

(a) The Association may be dissolved or wound up by a resolution of the General Body passed by three-fourths majority, at a meeting of the General Body convened specifically, by THE MODE OF VIDEO CONFERENCE. to consider the issue.

(b) In the event of dissolution or winding up of the Association, assets of the Association and the funds remaining, with the Association, after satisfaction of the existing liabilities, and after providing for the future liabilities that are likely to be created. shall be transferred to any other SOCIETY, Trust or institutions having similar objects to which Registration under sec. 12AA of the Income tax Act is granted by the commissioner of Incometax.

38. PUBLIC CHARTITABLE INSTITUTION.

It is hereby agreed and declared that this Association is a PUBLIC CHARITABLE INSTITUTION and shall be got registered and recognised in accordance with the PROVISIONS of CENTRAL OR STATE LAWS in force in INDIA from time to time, including the Income tax Act, 1961.

39. LIABILITY OF TH MEMBERS:

That no Individual member shall be liable for any breach of trust committed by his co-Members or other-wise and an Individual Member shall only be liable or answerable for his OWN ACT and in respect of any ASSOCIATION property that he has ex actually received, it being the intention that a Member shall not be liable for the act of Commissions of his Co-Member simply because he is a MEMBER.

40. IRREVOCABILITY.

It is hereby declared that the Association herein made is IRREVOCABLE AND WILL CONTINUE IN PERPETUITY. The following Members as token of acceptance of the By Laws enshrined above affix their signatures.

THEIR RESPECTIVE SIGNATURES HEREIN.

Sl No	Name.	Course	Year	Present	Mobile	Signature
		Pursued.	of exit	Location		

1. ()

Member.

2. ()
Member

3. ()
Member

4. ()
Member

5. ()
Member